



**Minutes of
July 9, 2008 Meeting
Plum Creek Wastewater Facility**

In Attendance:

Richard Leger	City of Aurora
Chris Laroe	Bear Creek W&S
Bob Anastov	Aurora
Tim Grotheer	Carollo Engineering
Paul Grundemann	CWSD
Amy Woodis	MWRD
Dave Akers	WQCD
Martha Hahn	PCWA
Nancy Keller	Pueblo via telephone
Paul Ferraro	Ferraro Associates, Inc./CWWUC

I. Updates

- Colorado River Hearing
 - Outcome - decoupling use protected and warm water Class II classifications antidegradation. Temperature standards were imposed. This is a big issue. The South Platte Hearing will be next year.
- Biosolids Subcommittee
 - Work with RMWEA Biosolids Subcommittee vs. the CWWUC Biosolids Subcommittee.
- Water Utility Council
 - Policy #4 - Regulation through policy, i.e., Division is regulating through policies. Definition of a well operated treatment plant is nine pages long.
- Chatfield Basin
 - A document is out (60 chlorophyll). Where are we going to end up? 90% of nutrients are from nonpoint sources. Chatifeld is not phosphorus limiting, but nitrogen limiting.

II. WQCD Division Strategic Plan, May, 2008, Dave Akers

WQCD Strategic Plan

- WQCD Strategic Plan. Highlights - Values Statement.

- Dave's comment - Growth of Division staff (160 people now), new people, focus on water quality and public health. The Division should be outcome oriented. What is the problem? Black or white rule.
- Staff - 160 staff raises in 2009 at 4.5%; makes it an issue for the Division and therefore they need a fee increase. Council may not support the fee increase. A copy of the Strategic Plan is attached.

Site Application Stakeholders Meeting

- First meeting July 23, 2008 at 1 PM. Will set up additional meetings.

EPA

- EPA is pushing the SSO 2000 Rule for medium systems (10-100 mgd). State is resisting.

III. Presentation re: PCWA Facility, Martha Hahn

Martha gave an overview of the facility. See separate presentation.

IV. Tour of Facility

The meeting adjourned at 3:00 PM.

Next Meeting: Wednesday, August 13, 2008 at L/E WWTP

Colorado Department of Public Health and Environment
Water Quality Control Division Strategic Plan
May 2008

This plan provides the mission, vision, values, and strategic direction for the Water Quality Control Division (Division) beginning June 1, 2008 through calendar year 2011. The Division will make every effort to direct resources to fully implement this plan. The Division will measure progress towards achievement of the outcome goals described in this plan on a quarterly basis and conduct a comprehensive evaluation of the accomplishments relative to the plan annually. The Strategic Plan itself will also be evaluated on an annual basis by December 31st of each year to determine whether minor adjustments are appropriate. Potential modifications will be evaluated and included as necessary into the implementation of subsequent fiscal year's work plans.

The definitions of the following strategic plan headings are included in Attachment 1.

Mission Statement: Protect and restore water quality for public health and the environment in Colorado.

Vision Statement: The Division is a top performing organization that implements its programs in such a way that Colorado's drinking water and natural waters are of the highest attainable quality.

Values Statement: The Division's core values are:

- 1) achieving positive public health and water quality outcomes;
- 2) recognizing, rewarding, and supporting the hard work and accomplishments of staff;
- 3) collaborating with all water quality management interests; and
- 4) working together to solve problems.

Division Strategic Direction:

The Division will enhance protection of public health and the environment by strategic organizational improvement, additional resource acquisition, and resource deployment in program, section, and unit work plans.

The Clean Water (Clean Water Facilities and Watershed) and Drinking Water Programs will maintain and improve core program performance, and launch initiatives that result in drinking water and/or water quality improvement or protection.

The Administration Program will develop and implement effective business support, fiscal management, and information management systems that serve both internal and external customers.

Division Outcome Goals: The Division outcome goals are public health, environmental, or operational/organization targets to be attained to support the strategic direction. The outcome goals include overall organizational outcome goals that all staff will engage in to some degree, and Drinking Water, Clean Water, and Administration program outcome goals with associated targets for the respective program. These outcome goals will be specifically identified in the respective program, section and unit work plans in each category.

Overall Organizational Outcome Goals

1. By July 1, 2009, the Division will obtain sustainable resources, and by July 1, 2010 these resources will be deployed in alignment with their funding sources and directed toward achieving strategic plan and workplan goals.
2. By March 31, 2010, all professional and administrative staff will have participated in established training and professional development programs to enhance functionality in their respective job positions.
3. By July 1, 2010, effective high-priority business processes will be implemented to meet the needs of staff, stakeholders, and the public.
4. By July 1, 2010, the Division will develop, implement, and have received feedback from staff and external stakeholders on surveys regarding the Division's performance in its programs in order to develop/refine performance metrics to enhance the Division's ability to meet targets for public health and environmental protection specified in the Division's strategic plan.

Drinking Water Program Outcome Goals

1. Prevent water borne disease outbreaks at public water systems.
2. By July 1, 2010, improve public health protection by more effectively performing fundamental primacy responsibilities.
3. By December 31, 2011, reduce public health risk from exposure to radionuclides in drinking water.
4. By July 1, 2010, ensure that public water systems gain meaningful assistance from the Division to provide safe drinking water in a coordinated manner with proven public health risk reduction results.

Clean Water Programs Outcome Goals

1. By January 1, 2011 the Division will develop and implement a refined framework for assigning beneficial uses and standards.
2. By June 30, 2010, the Division will direct development of TMDLs, issuance of permits and use of compliance assurance resources toward point and nonpoint sources of pollution that pose the greatest risk to water quality.
3. By July 1, 2011, the Division will increase the collection of water quality data, with emphasis on water bodies of importance.

Administration Program Outcome Goals

1. By July 1, 2010, the Administration Program will endeavor to develop and maintain a culture of excellence in customer service and performance.

2. By July 1, 2009, more efficiently utilize staff resources by analyzing, improving and reengineering administrative business processes.
3. By July 1, 2009, the Fiscal Services Unit will develop, deploy and maintain a robust, modern budgeting and fiscal accounting system that will allow for the development of manageable budgets and the clear, concise reporting of fiscal and budgetary data.
4. By July 1, 2011, develop, deploy and maintain a modern and efficient hard copy, electronic record and file system that serves the entire Division.
5. By July 1, 2010, the Information Management Unit will become a full Division resource with an emphasis on integrating and standardizing information management throughout the Division.
6. By June 30, 2010, the Division will direct funding to infrastructure projects (nonpoint source projects and wastewater facilities) that provide the best environmental/public health benefit for the funds spent.

Attachment No. 1
WQCD Strategic Plan Definition of Terms

Mission Statement: Overall function of the Division and why it exists.

Vision Statement: The Division's ideal for the future; what the organization would like to be and how it would like to be perceived.

Values: The focus of our efforts and model behaviors that shape our actions and define how we work together and with others to achieve our vision.

Strategic Direction: The focus of the Division' strategic efforts including water quality, drinking water, administrative, and operational aspects over the next 3 years to accomplish its mission.

Outcome Goal: Public health, environmental, or operational/organizational target to be attained to support the strategic direction.

Action Plan(s): Tactic(s) designed to accomplish an outcome goal.

Output: Work activities and associated products necessary to execute an action plan.

Results: Output measures used to determine the effectiveness of the action plans in achieving the outcome goals.

Schedule: Measurement horizon for achieving outcome goals, reporting results and evaluating performance, for example, this could be a target date for achieving an outcome goal, or could be a result that is determined annually.

Scorecard: Performance criteria used to evaluate whether our results achieved the outcome goals.

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